

NOTICE OF MEETING

Meeting	Executive Member for Countryside and Rural Affairs Decision Day
Date and Time	Thursday, 19th September, 2019 at 2.00 pm
Place	Chute Room, EII Court, The Castle, Winchester
Enquiries to	members.services@hants.gov.uk

John Coughlan CBE
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Filming Protocol available on the County Council's website.

AGENDA

1. TRANSFORMATION TO 2021 – REVENUE SAVINGS PROPOSALS
(Pages 3 - 24)

To consider a report of the Directors of Corporate Resources – Corporate Services and Culture, Communities and Business Services regarding the Transformation to 2021 programme for Countryside and Rural Affairs.

2. COUNTY FARMS POLICY REVIEW (Pages 25 - 32)

To consider a report of the Director of Culture, Communities and Business Services regarding the existing policy for county farms.

3. PARISH AND TOWN COUNCIL INVESTMENT FUND: BASINGSTOKE SHED-IN-A-BUS – APPLICATION CG00019664 (Pages 33 - 42)

To consider a report of the Director of Culture, Communities and Business Services with a grant application from Basingstoke Shed-in-a-Bus.

4. PARISH AND TOWN COUNCIL INVESTMENT FUND: HAYLING ISLAND YOUTH HUB – APPLICATION CG00019666 (Pages 43 - 52)

To consider a report of the Director of Culture, Communities and Business Services with a grant application from Hayling Island Youth Hub.

5. PARISH AND TOWN COUNCIL INVESTMENT FUND: ONE4ALL – APPLICATION CG00019665 (Pages 53 - 62)

To consider a report of the Director of Culture, Communities and Business Services with a grant application from One4All.

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact members.services@hants.gov.uk for assistance.

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Countryside and Rural Affairs
Date:	19 September 2019
Title:	Transformation to 2021 – Revenue Savings Proposals
Report From:	Director of Corporate Resources – Corporate Services and Director of Culture, Communities and Business Services

Contact name: John Tickle

Tel: 01962 846000

Email: john.tickle@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to outline the detailed savings proposals for Countryside and Rural Affairs that have been developed as part of the Transformation to 2021 (Tt2021) Programme.

Recommendation

2. That the Executive Member for Countryside and Rural Affairs approves the submission of the proposed savings options contained in this report and Appendix 1 to the Cabinet.

Executive Summary

3. The report outlines the detailed savings proposals for Countryside and Rural Affairs that have been developed as part of the Transformation to 2021 (Tt2021) Programme.
4. The report also provides details of the Equality Impact Assessments (EIAs) that have been produced in respect of these proposals and highlights where applicable, any key issues arising from the public consultation exercise that was carried out over the summer and how these have impacted on the final proposals presented in this report.
5. The Executive Member is requested to approve the detailed savings proposals for submission to Cabinet in October and then full County Council in November.

Contextual information

6. Members will be fully aware that the County Council has been responding to reductions in public spending, designed to close the structural deficit within the

economy, since the first reductions to government grants were applied in 2010/11 and then as part of subsequent Comprehensive Spending Reviews (CSRs).

7. Whilst the County Council understands the wider economic imperative for closing the structural deficit, the prolonged period of tight financial control has led to significant reductions in government grant and the removal of funding that was historically provided to cover inflation, coupled with continued underfunding for demand pressures. At the same time the County Council has also had to respond to inflationary and growth driven increases in costs across all services, but in particular Adults' and Children's social care.
8. One of the key features of the County Council's well documented financial strategy and previous savings programmes has been the ability to plan well in advance, take decisions early and provide the time and capacity to properly implement savings so that a full year impact is derived in the financial year that they are needed.
9. This strategy has enabled the County Council to cushion some of the most difficult implications of the financial changes which have affected the short term financial viability of some County Councils, with Surrey previously considering a referendum for a 15% council tax increase and the well publicised financial issues facing Northamptonshire whose Director of Finance issued a Section 114 notice in February 2018, imposing spending controls on the council.
10. This approach has also meant that savings have often been implemented in anticipation of immediate need providing resources both corporately and to individual departments to fund investment in capital assets and to fund further change and transformation programmes to deliver the next wave of savings.
11. Whilst this has been a key feature of previous cost reduction programmes it was recognised that the Transformation to 2021 (Tt2021) Programme, the fifth major cost reduction exercise for the County Council since 2010, would be even more challenging than any previous transformation and efficiency programme against the backdrop of a generally more challenging financial environment and burgeoning service demands.
12. Unsurprisingly, the Tt2021 Programme is building seamlessly on from the Transformation to 2019 (Tt2019) Programme, with projects and programmes of work set to go further and harder in a number of areas as the search for an additional £80m of savings (combining cost reduction and income generation) develops.
13. The Tt2021 work has been taken forward without any impacts for Tt2019 delivery with the Corporate Management Team (CMT) setting appropriate time aside for the Tt2021 planning process whilst maintaining a continued strong grip on Tt2019.
14. What is different to previous years however is the fact that the profile of delivery for the Tt2019 Programme is back loaded, with some changes not being delivered at all until well after 2019/20. Secured savings exceeded the £100m mark in the first quarter of 2019 which represented another major milestone for the Programme. However, this leaves £40m to deliver and as we

move ahead we know that the remaining savings areas will be the most difficult to secure.

15. Whilst sufficient resources have been set aside to cover this delayed implementation the need to commence the successor programme does therefore mean that there will be overlapping change programmes which is another significant difference. This does increase the overall risk in the budget going forward and there is clearly no room for complacency especially as implementation and delivery of Tt2021 will begin to run alongside the Tt2019 Programme and strong focus will be required to ensure simultaneous delivery of both.
16. Departments have looked closely at potential opportunities to achieve the required savings and unsurprisingly the exercise has been extremely challenging because savings of £480m have already been driven out over the past nine years, and the fact that the size of the target (a further 13% reduction in departmental cash limited budgets) requires a complete “re-look”; with previously discounted options having to be re-considered. It has been a significant challenge for all departments to develop a set of proposals that, together, can enable their share of the Tt2021 Programme target to be delivered.
17. The opportunity assessment and planning work has confirmed the sheer complexity and challenge behind some of the proposals, which means in a number of areas more than two years will be required to develop plans and implement the specific service changes.
18. The cashflow support required to manage the extended delivery timetable for the Tt2021 Programme will in the most part be met from departmental cost of change reserves but further funding of £32m to provide for necessary investment and the later delivery has already been factored into the requirements for the Grant Equalisation Reserve going forward. This provision will be considered as part of the updated Medium Term Financial Strategy (MTFS) that will be reported in October.
19. The County Council undertook an open public consultation called *Serving Hampshire – Balancing the Budget* which ran for six weeks between 5 June – 17 July. The consultation was widely promoted to stakeholders and residents and asked for their views on ways the County Council could balance its budget in response to continuing pressures on local government funding, and still deliver core public services.
20. The consultation was clear that a range of options would be needed to deliver the required £80m of savings by 2021. Therefore, whilst each option offers a valid way of contributing in-part to balancing the budget – plugging the estimated £80m gap in full will inevitably require a combination of approaches. For example, the Information Pack illustrated the amount of savings that would still be required even if council tax was increased by up to 10%. It explained that the £80m estimated budget shortfall took into account an assumed increase in ‘core’ council tax of 4.99% in both 2020/21 and 2021/22. The Pack also explained that if central government were to support changing local government arrangements in Hampshire, savings would still take several years to be realised. Residents were similarly made aware that the use of reserves

would only provide a temporary fix, providing enough money to run services for around 27 days.

21. As the consultation feedback confirms, a number of different approaches are likely to still be needed to meet the scale of the financial challenge. Consequently, the County Council will seek to:
- **continue with its financial strategy**, which includes:
 - **targeting resources** on the most vulnerable adults and children
 - **using reserves carefully** to help meet one-off demand pressures
 - **maximise income generation** opportunities;
 - **lobby central government** for legislative change to enable charging for some services;
 - **minimise reductions and changes to local services** wherever possible, including by raising council tax by 4.99%;
 - consider further the opportunities for **changing local government arrangements** in Hampshire.
22. Executive Members and Chief Officers have been provided with the key findings from the consultation to help in their consideration of the final savings proposals for this report. Responses to the consultation will similarly help to inform the decision making by Cabinet and Full Council in October and November of 2019 on options for delivering a balanced budget up to 2021/22, which the Authority is required by law to do.
23. In addition, Equality Impact Assessments have also been produced for all of the detailed savings proposals and these together with the broad outcomes of the consultation and the development work on the overall Tt2021 Programme have helped to shape the final proposals presented for approval in this report.

Budget Update

24. Members will be aware that 2019/20 represented the final year of the current Spending Review period and that no indication has previously been provided by Government about the prospects for local government finance beyond this time. Although a further 4 year Spending Review had originally been planned for the summer of this year, this was impacted by Brexit and the national political situation.
25. In recent years, significant lobbying of the Government has been undertaken by Hampshire and the wider local government sector in order to ask them to address the financial pressures we are facing and to convince them to provide an early indication of the financial position beyond 2019/20 to aid medium term financial planning and to address the more immediate issue of budget setting for 2020/21. Whilst the news of a single year settlement was not welcome, it was not unexpected and was partly balanced by the promise of an early indication of the 'settlement' for local government.
26. The Spending Round announcement took place on 4 September and the key issues from a Hampshire perspective were :

- £2.5bn nationally for the continuation of existing one off grants across social care services (worth around £38.5m to Hampshire) most of which had already been assumed in the MTFs.
 - An extra £1bn for adults' and children's social care services, representing between £15m and £20m to Hampshire depending on the distribution methodology, which will be consulted upon.
 - Core council tax of 2% and the continuation of a 2% adult social care precept. This is below our assumptions in the MTFs and would lose the County Council around £12m of recurring income over the two years of the Tt2021 Programme.
 - Additional funding for schools, which includes extra funding for Special Educational Needs of £700m. If this was distributed on the same basis as previous additional grant, our share would be around £16.8m and would help to address the future growth in this area, but does not provide a solution to the cumulative deficit position schools will face at the end of 2019/20.
27. The content of the proposed settlement and the issues it addressed were pleasing to see as they mirrored the key issues that we have been consistently raising for some time directly with the Government and through our local MPs.
28. In overall terms, there is a net resource gain to the County council, albeit that is only for one year at this stage. However, the cost pressures we face, particularly in adults and children's social care services are significantly outstripping the forecasts that were included in the original Tt2021 planning figures.
29. Without the additional injection of funding, the County Council would have faced a revised deficit position well in excess of £100m by 2021/22, but the additional resources bring us back to a broadly neutral position.
30. More detail will be provided in the update of the MTFs and as part of the Member briefings that will take place as part of the Tt2021 decision making process.

Transformation to 2021 – Departmental Context

31. CCBS has taken a targeted approach to identifying its transformation opportunities, defining the strategic direction for services that looks beyond 2021.
32. CCBS' savings proposals have been defined against a challenging backdrop. The department currently delivers services that generate £115M of income annually. This income has to be maintained while savings are made and additional income is generated to meet the T21 targets. Services that are generating income to cover all or part of their costs need to work to tight margins and be highly efficient and effective.
33. Services such as the public rights of way network (including footpaths, bridleways and byways) are highly visible to Hampshire residents and have very significant user bases. Changes would be managed carefully and the

impacts mitigated as far as possible. However, the proposals for decision would have local impacts that cannot be avoided.

34. The department is continuing to develop and embed core commercial values to ensure maximum public value from all assets and services. There is also a programme of ongoing investment in key IT infrastructure and upskilling of staff in order to exploit new digital tools and platforms.
35. The overall savings target set for the Culture, Communities and Business Services Department is £3.382 million. The total T21 savings target for the Countryside Service is £300,000 of which £105,000 relates to Countryside and Rural Affairs services. The Countryside Service has identified three key opportunities to deliver these savings – development and delivery of a car parking strategy, service re-design, and operational efficiencies and income generation.
 - Car-parking strategy: A range of solutions are being considered for sites across the county (not Country Parks), including the expansion of Automatic Number Plate Recognition (ANPR) and delivery of car parking solutions for others.
 - Service re-design: The vision and service strategy beyond 2021 will include workforce changes to achieve more integrated service delivery, partnership working, improving staff utilisation and maximising digital solutions.
 - Operational efficiencies and income generation: proposals include benchmarking charges to maximise income; delivering projects for others or in partnership; a programme of operational efficiencies to maximise digital opportunities e.g. online payment solutions, vehicle rationalisation and sharing, with a focus on environmentally friendly options e.g. electric vehicles.
36. The car parking strategy sits entirely within the Executive Member for Recreation and Heritage portfolio area and therefore the entire saving, if approved, would be attributed in whole to that portfolio.
37. Implementation of the other two opportunities would have impacts across the whole of the Countryside Service and both the Executive Member for Recreation and Heritage and Executive Member Countryside and Rural Affairs portfolios would be equally affected. The savings from service re-design and operational efficiencies and income generation would be split equally across these two portfolios.
38. The Rural Affairs Development Fund directly supports delivery of the Rural Programme within CCBS through investment and support to activities which target issues identified in the County Council's Rural Priorities. The total fund value for 2019/20 is £200,000. A reduction in this fund proportionate to the overall percentage required from the CCBS department of 13% equates to £26,000 and it is proposed that the Rural Affairs Development Fund is reduced by that amount from April 2021.

Summary Financial Implications

39. The overall savings target that was set for Culture, Communities and Business Services was £3.382 million of which £131,000 relates to Countryside and Rural Affairs services. The detailed savings proposals that are being put forward to meet this target are contained in Appendix 1.
40. All savings could be delivered on time with £20,000 achieved early.

Workforce Implications

41. Appendix 1 also provides information on the estimated number of reductions in staffing as a result of implementing the proposals.
42. Of the 1 to 5 Full Time Equivalent (FTE) posts that may be affected, it is anticipated that savings in posts would be achieved as far as possible through vacancy management, natural turnover and ending of fixed term arrangements where appropriate. However, this may not be sufficient to achieve in full the overall level of reduction required.
43. The County Council's approach to managing down staff levels in a planned and sensitive way through the use of managed recruitment, redeployment of staff where possible and exploring voluntary redundancy where appropriate will be continued. The County Council will ensure appropriate consultation with staff and trade unions about workforce implications at the appropriate time and in accordance with County Council policies and procedures.
44. To maintain efficiency, the Countryside Service operates a fully integrated team and as a result a proportion of any staffing reductions required will be shared between the Executive Member for Countryside and Rural Affairs and the Executive Member for Recreation and Heritage.

Consultation, Decision Making and Equality Impact Assessments

45. As part of its prudent financial strategy, the County Council has been planning since June 2018 how it might tackle the anticipated deficit in its budget by 2021/22. As part of the MTFS, which was last approved by the County Council in September 2018, initial assumptions have been made about inflation, pressures, council tax levels and the use of reserves. Total anticipated savings of £80m are required and savings targets were set for departments as part of the planning process for balancing the budget.
46. The proposals in this report represent suggested ways in which departmental savings could be generated to meet the target that has been set as part of the Tt2021 Programme. Individual Executive Members cannot make decisions on strategic issues such as council tax levels and use of reserves and therefore, these proposals, together with the outcomes of the *Serving Hampshire - Balancing the Budget* consultation exercise outlined below, will go forward to Cabinet and County Council and will be considered in light of all the options that are available to balance the budget by 2021/22.
47. The County Council undertook an open public consultation called *Serving Hampshire – Balancing the Budget* which ran for six weeks from 5 June to the 17 July 2019. The consultation was widely promoted to stakeholders through

a range of online and offline channels including: the County Council's website; local media and social media channels; the County Council's residents' e-newsletter *Your Hampshire*; direct mail contact to a wide range of groups and organisations across Hampshire; posters and adverts in County Council libraries, Country Parks, at Hillier Gardens and Calshot Activity Centre; in residential and day care settings, on electronic noticeboards in GP surgeries and healthcare settings. Information Packs and Response Forms were available in hard copy in standard and Easy Read, with other formats available on request. Comments could also be submitted via email, letter or as comments on social media.

48. The consultation sought residents' and stakeholders' views on several options that could contribute towards balancing the revenue budget, and any alternatives not yet considered – as well as the potential impact of these approaches. The consultation was clear that a range of options would be needed to meet the required £80m savings by 2021. For example, the Information Pack illustrated the amount of savings that would still be required even if council tax was increased by up to 10%.
49. The options were:
 - Reducing and changing services;
 - Introducing and increasing charges for some services;
 - Lobbying central government for legislative change;
 - Generating additional income;
 - Using the County Council's reserves;
 - Increasing council tax; and
 - Changing local government arrangements in Hampshire.
50. Information on each of the above approaches was provided in an Information Pack. This set out the limitations of each option, if taken in isolation, to achieving required savings. For example, supporting information explained that the £80m estimated budget shortfall took into account an assumed increase in 'core' council tax of 4.99% in both 2020/21 and 2021/22. The Pack also explained that if central government were to support changing local government arrangements in Hampshire, savings would still take several years to be realised. Residents were similarly made aware that the use of reserves would only provide a temporary fix, providing enough money to run services for around 27 days.
51. Therefore, whilst each option offers a valid way of contributing in-part to balancing the budget – plugging the estimated £80m gap in full will inevitably require a combination of approaches.
52. A total of 5,432 responses were received to the consultation – 4,501 via the Response Forms and 931 as unstructured responses through email, letter and social media.

53. The key findings from consultation feedback are as follows:

- The majority of respondents (52%) agreed that the County Council should continue with its current **financial strategy**. This involves **targeting resources on the most vulnerable** people; **planning ahead** to secure savings early and enable investment in more efficient ways of working; and the **careful use of reserves** to help address funding gaps and plug additional demand pressures e.g. for social care.
- Achieving the required savings is likely to require a multi-faceted approach. However, respondents would prefer that the County Council seeks to explore all other options before pursuing proposals to reduce and change services – in particular, opportunities to **generate additional income** and **lobby central government for legislative change**.
- Just over one in three respondents (37%) agreed with the principle of **reducing or changing services** - but the proportion who disagreed was slightly higher (45%) - Of all the options, this was respondents' **least preferred**.
- Around half of respondents (**52%**) **agreed** with the principle of **introducing and increasing charges** to help cover the costs of running some local services, but over one-third (39%) felt that additional charges should not be applied.
- Respondents were in favour of **lobbying central government** to allow charging in some areas:
 - 66% agreed with charging for issuing Older Person's Bus Passes.
 - 64% agreed with charging for Home to School Transport.
 - 56% agreed with diverting income from speeding fines or driver awareness courses.
- However, in other areas, opinions were more mixed:
 - 42% agreed and 43% disagreed with recouping 25% of concessionary fares.
 - most did not feel that it would be appropriate to lobby for charges relating to library membership (60% disagreement) or HWRCs (56% disagreement).
- Overall, lobbying for legislative change to enable charging was respondents' **second preferred option**.
- Of all the options presented, generating additional income was the **most preferred option**. Suggestions included:
 - Improving the efficiency of council processes.
 - Increasing fees or charges for services.
 - Using council assets in different ways.
 - Implementing new, or increasing existing, taxes.
 - Lobbying central Government for more funding.
- Six out of ten respondents (61%) agreed with the position that **reserves should not be used** to plug the budget gap.

- Most respondents (55%) preferred the County Council to raise **council tax** by less than 4.99%. This compared to 34% of respondents whose first choice was to raise council tax by 4.99%. There was limited support for a rise in council tax above this level (14%).
- More than half of those who responded (**61%**) **agreed** that consideration should be given to **changing local government arrangements in Hampshire**.
- One in three (36%) respondents noted **potential impacts** on poverty (financial impacts), age (mainly older adults and children), disability and rurality.
- Staffing efficiencies were the most common focus of **additional suggestions** (31%).
- The 931 unstructured other responses to the consultation primarily focused on ways to reduce workforce costs (26% of comments), the impact of national politics on local government (8%), the need to reduce inefficiency (6%) and both support and opposition to council tax increases (7%).

Proposals following consultation feedback

54. Executive Members and Chief Officers have been provided with the key findings from the consultation to help in their consideration of the final savings proposals. As the consultation feedback confirms, a number of different approaches are likely to still be needed to meet the scale of the financial challenge. Consequently, the County Council will seek to:
- **continue with its financial strategy**, which includes:
 - **targeting resources** on the most vulnerable adults and children
 - **using reserves carefully** to help meet one-off demand pressures
 - **maximise income generation** opportunities;
 - **lobby central government** for legislative change to enable charging for some services;
 - **minimise reductions and changes to local services** wherever possible, including by raising council tax by 4.99%;
 - consider further the opportunities for **changing local government arrangements** in Hampshire.
55. The proposals set out in Appendix 1 have, wherever possible, been developed in line with these principles.
56. Following the Executive Member Decision Days, all final savings proposals will go on to be considered by the Cabinet and Full Council in October and November – providing further opportunity for the overall options for balancing the budget to be considered as a whole and in view of the consultation findings. Further to ratification by Cabinet and Full Council, some proposals may be subject to further, more detailed consultation.

57. In addition to the consultation exercise, Equality Impact Assessments have been produced for all of the detailed savings proposals outlined in Appendix 1 and these have been provided for information in Appendix 2. These will be considered further and alongside a cumulative EIA by Cabinet and Full Council. The cumulative assessment provides an opportunity to consider the multiple impacts across proposals as a whole and, therefore, identify any potential areas of multiple disadvantage where mitigating action(s) may be needed.
58. Together the *Balancing the Budget* consultation and Equality Impact Assessments have helped to shape the final proposals presented for approval in this report.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>
Looking Ahead - Medium Term Financial Strategy https://democracy.hants.gov.uk/ielssueDetails.aspx?IId=10915&PlanId=0&Opt=3#AI8687	Cabinet - 18 June 2018 County Council – 20 September 2018

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

A full Equalities Impact Assessment has been completed for each savings proposal and copies are provided at Appendix 2.

Countryside and Rural Affairs – Proposed Savings Options (Subject to consultation where appropriate)

Ref.	Service Area and Description of Proposal	Impact of Proposal	2020/21 £'000	2021/22 £'000	Full Year Impact £'000	Estimated Staffing Impact FTE
CCBS04	Countryside – Service Redesign	Countryside staff would be impacted by changes to service delivery.		68	68	1 - 5
CCBS04	Countryside Service – Operational Efficiencies	There will be minimal impact on staff and customers as this is seeking efficiencies through digital solutions, amongst others, that should result in improved customer service and more effective working practices.	20	37	37	0
CCBS06	Rural grant funding reduction	Less funding would be available to support future investment in activities targeting issues identified in the County Council's rural priorities.	0	26	26	0
Totals			20	131	131	1 – 5 ⁽¹⁾
Reported to Executive Member for Recreation and Heritage			643	2,451	2,451	42 – 58
Reported to Executive Member for Policy and Resources			291	800	800	6 - 24
Total Culture, Communities and Business Services			954	3,382	3,382	48 - 82

(1) To maintain efficiency, the Countryside Service operates a fully integrated team and as a result a proportion of any staffing reductions required will be shared between the Executive Member for Countryside and Rural Affairs and the Executive Member for Recreation and Heritage. The figure quoted here relates to the full saving not just the share attributed to the Executive Member for Countryside and Rural Affairs

Transformation to 2021 proposal details

Name of Transformation to 2021 proposal: Countryside Service – Customer Impacts

T21 Opportunity Reference: T21 CCBS04

Name of the accountable Officer: Jo Heath

Email address of the accountable Officer: Jo.Heath@hants.gov.uk

Department:

Adults' Health and Children's Services
Care

Corporate
Services

Culture,
Communities and
Business Services

Economy,
Transport and
Environment

Date of assessment: 13/05/2019

Is this a detailed or an overview EIA?

Detailed Overview

Description of service / policy and the proposed change

Describe the current service or policy, giving a brief description of the current services in scope and the user demographic:

The Service manages a small number of sites which include car parks that are currently free of charge. The priority for the Service is to manage these sites in line with our statutory responsibilities for the landscape, ecology & heritage features as well as visitor safety. The Service has a statutory responsibility to manage the Definitive Map & Statement for Rights of Way in Hampshire. This includes receiving & processing a range of legal functions relating to the Definitive Map including temporary closures, diversions and additions of Rights of Way. A range of charges are made to those wishing to apply for these changes including members of the public and organisations such as developers.

Geographical impact:

- | | | |
|---|----------------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> All Hampshire | <input type="checkbox"/> Fareham | <input type="checkbox"/> New Forest |
| <input type="checkbox"/> Basingstoke & Deane | <input type="checkbox"/> Gosport | <input type="checkbox"/> Rushmoor |
| <input type="checkbox"/> East Hampshire | <input type="checkbox"/> Hart | <input type="checkbox"/> Test Valley |
| <input type="checkbox"/> Eastleigh | <input type="checkbox"/> Havant | <input type="checkbox"/> Winchester |

Describe the proposed change, including how this may impact on service users or staff:

*The current proposals that may impact on customers are:
To increase income by introducing car parking charges or asking for voluntary car parking contributions at countryside service sites where it is currently free to park.
To review charges currently made to applicants wishing to apply for a change to the Definitive Map & Statement for Rights of Way in Hampshire to ensure we are maximising income whilst remaining competitive. This is likely to result in increased charges.*

Who does this impact assessment cover?

- Service users HCC staff (including partners)

Engagement and consultation

The County Council's *Serving Hampshire Balancing the Budget* consultation (2019-2021) will seek residents' and stakeholders' views on strategic options for funding the Authority's budget gap. Where applicable, detailed proposals for making savings will be subject to further, more detailed 'stage two' consultation before any decisions on service specific changes are made.

Has any pre-consultation engagement been carried out?

- Yes
 No
 No, but planned to take place

Describe the consultation or engagement you have performed or are intending to perform.
 Describe who was engaged or consulted. What was the outcome of the activity and how have the results influenced what you are doing? If no consultation or engagement is planned, please explain why.

No specific consultation has been carried out on this proposal – however, the County Council's Serving Hampshire Balancing the Budget consultation (2019-2021) will seek residents' and stakeholders' views on strategic options for funding the Authority's budget gap. The outcome of this consultation will be presented to Cabinet in October 2019. When decisions are made to pursue the options, further specific consultation will be carried out with stakeholders on the detailed options where required.

Consideration of impacts

Indicate whether the proposed change is expected to have a positive, neutral or negative (Low, Medium or High) impact on people who share the following characteristics.

For any characteristics with a positive, low negative, medium negative, or high negative impact, please describe this impact in the box provided.

For any characteristics with a medium negative, or high negative impact, please describe any mitigations in the box provided.

Statutory considerations					
	Positive	Neutral	Low negative	Medium negative	High negative
Age	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
	Positive	Neutral	Low negative	Medium negative	High negative
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:	<i>Charging for blue badge holders will be included along with other parking charges in the service. A discounted annual membership rate for blue badge holders will also be introduced, where feasible.</i>				
Mitigation:					
	Positive	Neutral	Low negative	Medium negative	High negative
Sexual orientation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
	Positive	Neutral	Low negative	Medium negative	High negative
Race	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					

	Positive	Neutral	Low negative	Medium negative	High negative
Mitigation:					
Religion or belief	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
Gender reassignment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
Gender	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
Marriage or civil partnership	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
Pregnancy and maternity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
Other considerations					
Poverty	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:	<i>Charges will be benchmarked against similar services run by other organisations to ensure good value for money. We will offer membership schemes which will be more affordable for regular users than paying daily charges and flexible rates, potentially including free periods, to limit the impact on customers.</i>				
Mitigation:					
Rurality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					

If you have only identified neutral impacts, please state why:

Additional information

Click here for guidance on any other factors to consider.

Include any other brief information which you feel is pertinent to this assessment here:

(optional)

Further, more detailed EIAs will be undertaken at later dates when proposals are more fully developed.

Transformation to 2021 proposal details

Name of Transformation to 2021 proposal: *Countryside Service – Staff Impacts*

T21 Opportunity Reference: *T21 CCBS04*

Name of the accountable Officer: *Jo Heath*

Email address of the accountable Officer: *Jo.Heath@hants.gov.uk*

Department:

Adults' Health and Children's Services
Care



Corporate
Services



Culture,
Communities and
Business Services



Economy,
Transport and
Environment



Date of assessment: *13/05/2019*

Is this a detailed or an overview EIA?

Detailed



Overview



Description of service / policy and the proposed change

Describe the current service or policy, giving a brief description of the current services in scope and the user demographic:

This EIA is assessing staff impact on the re-shaping of staff resources in the service, including the senior management team and redefining the operational teams, including a review of ranger roles, which will also seek to make operational efficiencies.

Geographical impact:

- All Hampshire**
- Basingstoke & Deane
- East Hampshire
- Eastleigh

- Fareham
- Gosport
- Hart
- Havant

- New Forest
- Rushmoor
- Test Valley
- Winchester

Describe the proposed change, including how this may impact on service users or staff:

The proposal is to review and re-shape the staffing resource to re-align more effectively with the future needs of the service, ensure consistency with roles and responsibilities and consider alternative way of delivering functions within the service, including opportunities to fund posts from external sources, without significantly reducing the service. Several options are currently being considered that would generate a saving for the Service.

While this may alter roles within the team it is not anticipated that it will significantly impact on staff numbers, currently the impact is estimated to affect 1-5 staff. This risk will be mitigated by managing through natural wastage where possible.

Who does this impact assessment cover?

- Service users
- HCC staff (including partners)

Engagement and consultation

The County Council's *Serving Hampshire Balancing the Budget* consultation (2019-2021) will seek residents' and stakeholders' views on strategic options for funding the Authority's budget gap. Where applicable, detailed proposals for making savings will be subject to further, more detailed 'stage two' consultation before any decisions on service specific changes are made.

Has any pre-consultation engagement been carried out?

- Yes
 No
 No, but planned to take place

Describe the consultation or engagement you have performed or are intending to perform. Describe who was engaged or consulted. What was the outcome of the activity and how have the results influenced what you are doing? If no consultation or engagement is planned, please explain why.

No specific consultation has been carried out on this proposal – however, the County Council ran a major public consultation exercise over the Summer 2019 on a range of options for finding further budget savings including increasing Council Tax, using reserves and making changes to the way services are delivered, which may mean reducing or withdrawing certain services. The outcome of this consultation will be presented to the County Council's Cabinet in October 2019. When decisions are made to pursue the options, further specific consultation will be carried out with stakeholders on the detailed options where required.

Consideration of impacts

Indicate whether the proposed change is expected to have a positive, neutral or negative (Low, Medium or High) impact on people who share the following characteristics.

For any characteristics with a positive, low negative, medium negative, or high negative impact, please describe this impact in the box provided.

For any characteristics with a medium negative, or high negative impact, please describe any mitigations in the box provided.

Statutory considerations					
	Positive	Neutral	Low negative	Medium negative	High negative
Age	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:	<i>Depending on the proposal there is a risk it may impact on certain age groups more than others. This will be reviewed once the initial proposals have been developed.</i>				
Mitigation:					
Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
Sexual orientation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
Race	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					

	Positive	Neutral	Low negative	Medium negative	High negative
Religion or belief	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
Gender reassignment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
Gender	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
Marriage or civil partnership	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
Pregnancy and maternity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
Other considerations					
	Positive	Neutral	Low negative	Medium negative	High negative
Poverty	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					
Rurality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact:					
Mitigation:					

If you have only identified neutral impacts, please state why:

Additional information

[Click here](#) for guidance on any other factors to consider.

Include any other brief information which you feel is pertinent to this assessment here:

(optional)

Further, more detailed EIAs will be undertaken at later dates when proposals are more fully developed.

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Countryside and Rural Affairs
Date:	19 September 2019
Title:	County Farms Policy Review
Report From:	Director of Culture, Communities and Business Services

Contact name: Josie Palmer

Tel: 01962 846589

Email: josie.palmer@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to confirm authority to undertake a review of the policies and procedures set out and adopted as the basis for the management of the County Farms Estate, to ensure a sustainable policy that aligns with wider corporate strategic objectives.

Recommendation

2. To initiate a review of the 2010 County Farms Policy in 2019/20 based on the scope and governance set out in this report.

Executive Summary

3. This report provides an outline of the scope and governance for the proposed policy review. It also establishes the need to ensure a viable framework for County Farms service delivery in relation to emerging policies on Brexit, mitigation, climate change and the Vision for Hampshire 2050; to align the County Farms Estate with the demands of the Strategic Land Programme; and to define the toolkit for farm replacement.

Contextual Information

4. Current policy is set out in a report on the outcome of the County Farms Review to the Executive Member for Policy and Resources dated 14 April 2010. This included a decision to retain the County Farms Estates and to replace land taken for development, which remains effective policy.

5. The County Council is a smallholdings authority as defined in Part III of the Agriculture Act 1970, which means that the Council should make it a general aim to provide opportunities for persons to be farmers on their own account, by letting holdings, and with the general interests of agriculture and good estate management in mind. The Council's County Farms Service seeks to offer eligible applicants an opportunity to farm and to start up their own commercial agricultural businesses by providing holdings from which they can operate and grow sustainably, and in time move on to other agricultural challenges off the Estate, thus freeing up holdings again to perform the same role for more successful farm applicants. This policy objective, including the importance of tenant turnover, was reconfirmed in the 2010 review.
6. The County Farms Estate comprises a portfolio of assets that can offer wider corporate opportunities. For example, much of the current Strategic Land Programme relies on use of land within the County Farms Estate and therefore these parts of the portfolio require a more flexible management strategy pending disposal. It is current policy to generally enable and support valuable development allocations and other local community led initiatives (e.g. rural affordable housing). The review will clarify strategy for alignment of County Farms service delivery needs with the other corporate priorities.
7. The 2010 EMPR Report sets out policy for 15 years but also provides for 5-yearly interim reviews of the adopted County Farms policies and procedures to allow for gradual implementation where necessary - an interim review is now overdue. Since 2010 there have been significant changes in the resourcing of County Farms, with pressure on revenue budgets, and a need to structure targeted capital investment. This requires revision of the current policy to reflect changing circumstances.
8. It is essential to ensure that the review proposed creates a policy that is adaptable to manage future changes, such as the impact of Brexit (emerging legislation and EU funding), continuing financial pressures, climate change and wider green estate policies, and alignment with Vision for Hampshire 2050. It is important that the policy also supports and enables any future Strategic Land projects and supports the management of pipeline development land.

Governance and Engagement

9. It is recommended that a Steering Group should be created with a focussed and specialist remit to direct the priorities of the review and agree the outcomes and recommendations to a Member Advisory Group. It is proposed that the officer Steering Group would regularly liaise with the Executive Member for Countryside & Rural Affairs to ensure that he is fully informed at all stages.

10. The Member Advisory Group will be set up with the following membership proposed:
 - 2 Conservatives (1 rural and 1 urban);
 - 1 Liberal Democrat;
 - 1 external partner.

11. For the 2010 policy, consultation was to an extremely broad base and included support from Portsmouth University - data from this remains available and valid as background. Details of the consultation are within the appendices of the 2010 report.

12. For this review it is proposed that consultation is focussed primarily within the County Council to include Cllr Heron and other Members as appropriate and services and teams within the County Council with a role relating to rural Hampshire and quality of place including development. Input into the interim review by relevant stakeholders, by way of representative county farms tenants, will also take place.

Scope, policy objectives and priorities

13. The review of the 2010 County Farms Policy should:
 - include a review of existing policies and procedures;
 - be structured to manage out legacy and policy anomalies;
 - ensure a sustainable framework to manage revenue and capital funding;
 - align with wider corporate policies, including climate change, mitigation and external factors including Brexit and legislative changes;
 - establish a clear framework to support delivery of the Strategic Land Programme and consequent farm replacement.

14. The two most substantive areas for consideration in respect of the policy review are County Farms Service Delivery and the inclusion of County Farms Estate land within the Strategic Land Programme. Key considerations in respect to these include: -

A. County Farms Service:

Defining how implementation of the policy and principles for the delivery of the service will support new entrants into farming. To include:

- **Review of the purpose** for which we manage this service and hold the estate, including the fundamental high-level options that exist, and the corporate risks and rewards that run from all options, including disposal;
- **Review suitability and condition of holdings** across the County Farms Estate to identify the core estate that delivers the defined policy aims, the second-tier estate that provides financial support to the delivery of policy and wider budgets, and land that is not supporting the County Farms Policy or wider objectives;
- **Analysis of finances** including the revenue budget to demonstrate grip and identify risks and opportunities, plus analysis of capital investment required to provide a fit for purpose and sustainable estate in line with the agreed policy. This will include an assessment of capital required for farm replacement;
- **Define a tenancy policy** that creates a clear structure that promotes development and supports the principle of enabling the establishment and progression of new entrants within the farming industry. Clarify policy for managing existing and varied legacy leases to release holdings to ensure availability of holdings for new applicants. Particularly addressing issues around retirement;
- **Establish a sustainable and coherent support network** for our tenants to encourage self-help, mentoring and collaboration. With a focus on development of business and financial acumen, entrepreneurship, diversification in “real-world” scenarios;
- **Look to increase opportunities** for wider commercialisation and entrepreneurship, and to align service with wider County Council services including education and corporate initiatives including Solar PV and battery storage;
- **Determine the land management policies** that should be adopted to define the Council’s priorities and role as landowner in the way that its land is used and managed, for example with respect to animal welfare, sustainability, climate change, natural resource protection, access and education, including how any such policies would impact on its tenants and how to maintain and update this position as circumstances change;
- **Ensure policy is fit to adapt to manage changes.** Identify trends that are likely to impact the service in the short, medium and long terms and establish frameworks to monitor and manage the impact of external influences on the service and assets.

B. Strategic Land:

Maintaining a strong collaborative relationship with the Strategic Land Programme whilst continuing to deliver an uncompromised County Farms Service. To include:

- Alignment of short and long term strategies for both County Farms and Strategic Land, including farm replacement/pipeline acquisition.
 - Undertake and monitor scoping of sites for future development to ensure appropriate and co-ordinated lease and legal arrangements;
 - Reinforce strong and coherent liaison between the Strategic Land Programme and operational farms at both macro level (long term planning) and micro level (interface with tenants during site delivery etc);
 - Create clear parameters for site access to ensure site investigations are deliverable whilst minimising disruption to operational holdings and exposure to costs;
15. The principle of farm replacement was captured in the 2010 policy. It is proposed that a clear and defined approach be established to enable the County Council to be responsive and agile in the market.

Finance and timescales

16. The review will be carried out by officers from existing resource and budgets.
17. There may however be a financial implication arising out of any review of condition within scope, as referenced within paragraphs 13 and 14 of this report, which would be subject to appropriate business case.
18. It is estimated that it will take 6 months to undertake the overall review.

Performance

19. The proposal links to Serving Hampshire, the Strategic Plan for 2017-2021. Farmers are very much part of Hampshire's rural communities and agriculture is part of Hampshire's rich and diverse environment, contributing to its character as well as the appropriate use and conservation of its natural resources. By continuing to provide effective County Farms service delivery the County Council is supporting businesses to start and grow sustainably and helping its service users get a good start in agriculture, developing and maintaining relevant skills that will help them to compete more fairly in the market.
20. Carrying out an interim review of County Farms Policy will secure the continued success of the Estate as a vehicle for service delivery, and better define the key issues around finances, tenancies, strategic land, climate change and Vision for Hampshire 2050.

Consultation and Equalities

21. An Equalities Impact Assessment has been undertaken. The proposed review could potentially have an impact on older tenants at or close to retirement age due to there being an identified need to release holdings upon retirement to ensure compliance with primary service duty. Until the review is carried out the extent of any impact and potential mitigating actions are unknown. It should be noted that the County Farms Policy 2010 already includes policy relating to retirement and this proposed review seeks only to clarify policy in this respect, rather than to fundamentally amend it.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:	
County Farms Review (EMPR, Decision Reference 303)	14 April 2010
Direct links to specific legislation or Government Directives	
Part III Agriculture Act 1970	1970

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

An Equalities Impact Assessment has been undertaken, which is summarised in paragraph 21 of this report.

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Countryside and Rural Affairs
Date:	19 September 2019
Title:	Parish and Town Council Investment Fund: Basingstoke Shed-in-a-Bus – Application CG00019664
Report From:	Director of Culture, Communities and Business Services

Contact name: Lisa Wood
Robert Stead

Tel: 01962 832350 **Email:** lisa.wood@hants.gov.uk
Robert.stead@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to seek approval for the Parish and Town Council Investment Fund (PTCF) application from Basingstoke Community Shed Group with the reference CG00019664, entitled 'Basingstoke Shed-in-a-Bus'. Detailed information regarding the application as presented to the Rural Programme Board is included in the Summary Assessment Form attached as Appendix 1.

Recommendation

2. It is recommended that the Executive Member for Countryside and Rural Affairs approves the PTCF award of £18,220 to Basingstoke Men's Shed to support the application as referenced above.

Executive Summary

3. The PTC Fund aims to support local partnerships and provide pump priming investments to pilot new innovative ways of working. Successful applications will need to demonstrate how they build resilience within a local community and in response to the growing pressure on County Council services.
4. This project will be delivered by Basingstoke Community Shed Group supported by the Adults' Health and Care Demand Management and Prevention Team (DMPT).

5. Basingstoke Community Shed Group have worked hard to re-establish themselves from a traditional Men's Shed to a forward thinking inter-generational and non-targeted Community Group. They seek to address a demonstrable need to support **all** members of their community struggling with issues of loneliness and social isolation to be connected and active.
6. The PTC Fund allows for a 'cluster' of Parishes, via a central 'hub' to apply for joint funding. This application is the first of this type which clearly utilises this approach and aims to demonstrate the effectiveness of smaller communities working together in order to resolve common issues and to achieve a common goal.
7. Basingstoke Community Shed Group has collaborated to act as the Hub for a cluster of five smaller surrounding Parishes to demonstrate the benefit of converting and utilising a mobile Community Shed-in-a-Bus to reach a wider audience covering previously harder to reach rural areas, promote the benefits of inter-generational working, and ensure their target demographic are able to live healthier and independently for longer.
8. Members from each of the five Parish groups involved in the project have pledged to devote a total of 2380 hours' time over the two year pilot project, which together with own funds committed of £6,620, plus £11,700 in-kind contribution, totals a strong £38,312 in match funding contribution, equivalent to 68% of the project cost.
9. The outcomes will inform the viability of additional rollout across other harder to reach places across Hampshire to benefit a larger number of residents. They will also demonstrate the effectiveness of the Basingstoke Shed-in-a-Bus project in Social Prescribing and support the possibility for longer-term funding from the NHS and Clinical Commissioning Groups.

Contextual information

10. The PTCF was established in November 2018 to support working partnerships with Parish and Town Councils, and local Community Groups. The aim of the fund is to provide pump priming investments to pilot new innovative ways of working, building resilience within a local community, and responding to the growing pressure on County Council services. Applications are fully assessed and approved by the partnering HCC Service, in this instance the Adults' Health and Care Demand Management and Prevention Team (DMPT), and against the fund criteria (see Appendix 3).
11. The PTCF allows for applications from a 'cluster' of parishes/town councils, with the main applicant acting as hub. Currently there are several villages and smaller towns surrounding Basingstoke who have expressed an interest in creating a Community Shed but have been unable to do so due to their small size or limited financial resources. This project, co-ordinated by Basingstoke

Community Shed Group, seeks to resolve this issue by converting a double-decker bus into a mobile shed, to attend five agreed locations (one each day of the week), providing a combined solution.

12. The group have partnered with Stagecoach, who have a keen interest in investing in local communities. They view this project as a practical way of meeting these aims whilst bringing significant value to a large number of communities. As such, they have agreed to provide a bus, free of charge, with a full-service history and provide secure garaging when not in use. Their design specifications for the bus conversion have been provisionally approved by their proposed insurer, and are agreed to be within limits for a non-passenger road vehicle.
13. The project has gained strong support from DMPT, and from the Rural and Parish and Town Council Programme Board, as per the statements submitted in the summary form in Appendix 1.
14. The project is well supported by County Councillor John Bennison as Basingstoke's local member, as well as firm support from Maria Miller MP, and Ranil Jayawardena MP, all of whom have provided written support for the project.

Finance

15. The PTCF was established in November 2018 with an availability of £500,000. The fund can offer both Capital and Revenue targeted investments to support to locally led initiatives which meet the criteria of the fund, usually up to £30,000 (see Appendix 3).
16. The total award sought is £18,220 in revenue funding to re-purpose and run a bus as a mobile Community Shed, covering a cluster of up to 5 Parishes in the rural areas around Basingstoke.
17. Match funding has been secured through a contribution of £6,620 from Membership Fees, £11,700 in kind contribution from Stagecoach and the five Parish Councils involved, together with extensive pledged volunteer support with an equivalent financial value of £19,992.
18. Were the organisation to receive the full amount requested, this would leave £448,083 remaining in the PTCF account (pending 2 further applications also seeking approval with a combined value of £47,630, this would leave £400,453)

Performance

19. The pilot project spans a period of two-years, within which are three evaluation deadlines. The programme of work has been clearly set out with measurable targets against planned benchmarks. Ongoing monitoring is planned ensuring regular updates to the Rural Programme Board and Adults' DMPT.
20. Review of the application's Full Business Case and Summary Assessment Form (see Appendix 1) was undertaken by the Rural Programme Manager and supported in principle by the Rural Programme Board and Head of DMPT.

Future direction

21. Both the County Council's DMPT and Health and Care Team recognise and support the value which this innovative approach could deliver for users of services in the vicinity of Basingstoke and its wider catchment. Close monitoring of the programme will be employed to ensure the targets are met.
22. The Adults' Health and Care Department are currently in the design phase of a county-wide 'Connector Project' which seeks to link users of services to local projects, groups and charities who may be able to meet their individual needs and grow these services where required. The Connector Project has identified potential gaps in service provision in this geographic area, for individuals who would benefit from a membership of a Community Shed. This proposal responds to this community led initiative, which has been scoped to meet local needs, and creates an opportunity to implement and measure the benefits of a pilot project to fill such gaps, which also has the potential to be rolled out to other areas.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u> EMPR Report – Parish and Town Council Investment Fund.	<u>Date</u> 26/09/2018
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

The project is expected to support referred members of the community, but also remains available to all members of the community without prejudice, and as such no negative impacts are anticipated.

Appendix 1.

Parish and Town Council Investment Fund 2019/20 Funding assessment form

Organisation name:	Basingstoke Community Shed Group
Project title:	Basingstoke Shed-in-a-Bus
Project location:	5 Parishes around Basingstoke
Application reference:	CG00019664
Total project cost:	£56,532
Amount requested:	£18,220
<i>Match funding – cash:</i>	Membership fees £6,620
<i>Match funding - volunteer hours:</i>	(2380 hours volunteer time pledged for the pilot) £19,992
<i>Match funding - in-kind:</i>	(Bus and Free parking/venues) £11,700
Match funding – total value	£38,312
AMOUNT RECOMMENDED:	£18,220

Eligibility checklist	Yes/No
Is the applicant a Parish or Town Council, or a Local Community Group, directly benefitting the local community, with clear management structure within its constitution or suitable governance/terms of reference?	Yes
Does the project/activity deliver against the scheme priorities (to build community resilience and ease pressure on HCC Services)?	Yes
Does the application have support from the local community and Parish/Town Council?	Yes

Project summary
<p>Basingstoke Shed-in-a-Bus have secured a donated bus from Stagecoach to re-purpose into a mobile workspace for touring hard to reach areas in the vicinity of Basingstoke.</p> <p>The benefits of this will be to provide a service which HCC and local health agencies can refer socially isolated and vulnerable residents, in previously recognised hard to reach areas, to using a referral process already agreed with both.</p> <p>Targets have been discussed with the Adults Health Team and will comprise the following:</p> <ul style="list-style-type: none"> • 200 individual members signed up across the 5 sites by month 6 of the project. • 100 completed user health questionnaires, using the established HCC template, which will be used to demonstrate the impact the project is having on the mental wellbeing and connectiveness of members. • 10 Connect to Support Hampshire events to be completed across the 24 months of the project. • 20 referrals from HCC teams to be taken across the 24 months. An additional 25 referrals will be sought from GPs in the areas.

Currently there are a number of villages and smaller towns in NE Hampshire who have expressed an interest in creating a shed, or who have an established shed group but require dedicated premises, but have been unable to do so due to their small size or limited financial resources. The project will seek to grow organically to visit 5 communities on a weekly basis.

Stagecoach has shown a keen interest in investing in local communities and see this project as a practical way of delivering this, whilst bringing significant value to a large number of communities.

HCC – Officer Feedback/Comments (relevant Services)

Peter Stokes - Strategic Development Manager – Demand Management and Prevention

Adults Health and Care have long understood the value of Men’s Sheds in being able to tackle social isolation in older male residents, a demographic which is notoriously difficult to reach with other HCC services. The challenge with any project focussing on social isolation is that it is not usually cost or resource efficient to run them in smaller rural communities, many of which see the highest levels of loneliness and isolation and which can be cut off from larger centres. It is exciting that this application seeks an innovative way of reaching out to smaller and rural communities and bringing services to them, breaking down the barriers to participation.

Value to HCC is seen in improving user’s health and wellbeing by tackling loneliness and social isolation and allowing HCC to reach users with other health messaging to ensure that they are able to live healthier and independently for longer. The demographics of some of the more isolated areas being visited by the mobile shed are also similar to those seen in the New Forest and we are able to use the learnings from this pilot to review a similar strategy in that area.

The level of commitment to the project and willingness to involve local businesses is entirely in keeping with the Adults Health strategy of ‘harnessing business potential’ in improving the wellbeing of communities and it is for the above reasons I wholeheartedly support the application.

Programme Officer comments and recommendation

Sam Jones - Rural Programme Manager

When first presented I held reservations on the group being able to tackle the challenging task of procuring and maintaining a suitable vehicle. However, the introduction of Stagecoach as a new partner combined with the groups commitment to progress has resulted in a viable approach.

Looking at the value; the proposal allows numerous sites to either establish, or expand their ‘shedding’ operations, bringing the Men’s Shed offering, and the health and well-being benefits it offers, to a wider audience covering some of the much harder to reach and isolated places in North Hampshire.

The programme has been clearly set out with measurable targets against planned benchmarks, with regular monitoring to update the PTC Fund team, and Adults H&C.

The project has firm support from Maria Miller MP, and Ranil Jayawardena MP.

In light of the above, and the efforts made to source a freely donated bus, as well the substantial pledged volunteer time pledged, I would recommend the organisation is awarded the requested £18,220.

Local Member comments

Councillor John Bennison has provided full written support for the project.

Appendix 2.

Supporting information received from other organisations involved or impacted in this project/initiative:

- **Connect to Support Hampshire, HCC**
- **Hook Parish Council**
- **Church Crookham Parish Council**
- **Old Basing Parish Council**
- **Hartley Wintney Parish Council**
- **Tadley Parish Council**

Appendix 3.

Eligibility and criteria of the Parish and Town Council Investment Fund

To secure investment from the Fund, the local partnership should ensure:

- They include representatives from both the relevant PTC/s or CG and the relevant County Council service
- The scheme will deliver measurable results against the priorities of the Fund
- The scheme has a project or business plan along with any additional documentation deemed necessary by the County Council service involved. For example, safeguarding measures for schemes engaging social isolation, or design standards for rights of way projects. Templates and support will be provided as necessary
- Clearly defined roles and responsibilities for all members in the local partnership
- Clear demonstration that without support from the Fund the scheme would not be able to proceed at all or to the extent outlined in the application
- Applicants with significant funds in place or higher levels of reserves must demonstrate why investment from the Fund is needed
- It is recognised that applicants will have varying levels of resources and reserves, therefore some flexibility will be permitted in terms of the amount of match funding required. Schemes will be assessed upon the value and financial saving the scheme will create to the community and in support of County Council services
- If the scheme is ongoing, how it will remain sustainable after the initial investment has been made
- An effective monitoring and reporting process are in place, including a final review of the benefits of continuing and/or variability of wider roll out of the scheme to more communities

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Countryside and Rural Affairs
Date:	19 September 2019
Title:	Parish and Town Council Investment Fund: Hayling Island Youth Hub – Application CG00019666
Report From:	Director of Culture, Communities and Business Services

Contact name: Lisa Wood/Robert Stead

Tel: 01962 832350

Email: lisa.wood@hants.gov.uk
robert.stead@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to seek approval for the Parish and Town Council Investment Fund (PTCF) application from the Hayling Island Volunteers, with the reference CG00019666, entitled 'Hayling Island Youth Hub'. Detailed information regarding the application as presented to the Rural Programme Board is included in the Summary Assessment Form attached as Appendix 1.

Recommendation

2. It is recommended that the Executive Member for Countryside and Rural Affairs approve s the PTCF award of £18,030 to the Hayling Island Volunteers to support the application as referenced above.

Executive Summary

3. The PTCF aims to support local partnerships and provide pump priming investments to pilot new innovative ways of working. Successful applications will need to demonstrate how they build resilience within a local community and in response to the growing pressure on County Council services.
4. It has been identified by youth workers and the Police and Crime Commissioner's office that low-level youth crime such as vandalism, antisocial behaviour and littering in Hayling Island is being driven by boredom and is something for which the community are keen to find a solution.

5. The Hayling Island Volunteers have completed a comprehensive study of the needs of 247 members of the island youth in collaboration with local schools. Following the survey, the package of needs identified consists of: Youth Hub, Homework Hub, and detached youth work, and a Youth lead Forum tasked with continuing to shape and enhance the combined offering.
6. This pilot project, The Hayling Island Hub, will be delivered by the Hayling Island Volunteers, supported by the Adults' Health and Care Demand Management and Prevention Team (DMPT) and Children's Services, and 'Y Services', a registered youth charity and HCC's contracted supplier for youth services work. This application joins together HCC, local volunteers and the local youth community in such a way as to allow the youth to drive and expand the needs identified above (5).
7. The Hayling Island volunteers have pledged to devote a total of 800 hours time over the nine month pilot project, which together with funds committed of £2000 from the Police and Crime Commissioner, totals £8720 in match funding contribution, equivalent to 34% of the project cost.
8. Over time, it is anticipated that this opportunity will reduce reliance on HCC funded children's services and increase overall educational attainment, whilst also addressing the issue of low-level youth crime. The outcomes will be invaluable to Children's Services in being able to measure the benefits of allowing a youth forum to be directed by the youth members, supported by an enthusiastic volunteer team and qualified youth workers.

Contextual information

9. The PTCF was established in November 2018 to support working partnerships with Parish and Town Councils, and local Community Groups. The aim of the fund is to provide pump priming investments to pilot new innovative ways of working, building resilience within a local community, and responding to the growing pressure on County Council services. Applications are fully assessed and approved by the partnering HCC Service, in this instance the Adults' Health and Care DMPT (DMPT), and against the fund criteria (see Appendix 3).
10. This project has already demonstrated the eagerness of young adults on the island to engage with shaping their own provision and futures. Sixteen enthusiastic young adults are taking part in the Youth Forum on a regular basis and will seek to grow this group further and ensure that it continues to accurately reflect their desires. In addition, partnerships have been established with local businesses and other organisations (see Appendix 2) which will offer the young people an opportunity to broaden their skillsets and enhance their CVs in areas previously not open to them e.g. events management.

11. The nine-month project will trial:

- Youth Forum: An engagement exercise to hear the views of the youth of Hayling, both on the provision provided and the additional needs which are not currently being met. The forum is a chance to shape services ensuring this is more than just a youth-lead initiative but a youth-run one which always remains relevant.
- Hayling Youth Hub: From the results of the survey, it has been established that there is a great need for recreational facilities on the island. The hub which will run from 2 established fully accessible community centre locations, 2 nights a week, will provide a safe, relaxed and social environment for young people with activities and social areas.
- Hub for Homework: From the results of the survey it is clear that there is a need for a quiet space for the youth to complete homework away from some of the challenges which many face at home and with technology to support this. The hub will be staffed with volunteers who will also be able to use the space for other identified activities.
- Detached Youth Work: There are a group of young people on the island who struggle to engage with current services and authority but have as much right to use and often an even greater need for the activities outlined above. The Detached Youth Worker, supplied by Y Services, will seek to engage with these individuals in line with HCCs Youth Work Policies and Guidelines, to ensure that they are given every opportunity to be included.

12. The project has gained strong support from DMPT, and from the Rural and Parish and Town Council Programme Board, as per the statements submitted in the summary form in Appendix 1.

13. The project is well supported by County Councillor Lance Quantrill as local member for Hayling Island, and by the Police and Crime Commissioner who has also contributed financially towards the project.

Finance

14. The PTCF was established in November 2018 with an availability of £500,000. The fund can offer both Capital and Revenue targeted investments to support to locally led initiatives which meet the criteria of the fund, usually up to £30,000 (see Appendix 3).

15. The total award sought is £18,030 in revenue funding to cover the cost of support youth workers, equipment and venue costs for the nine-month long pilot.

16. Match funding has been secured through a contribution of £2,000 from the Police and Crime Commissioner, together with extensive pledged volunteer support with an equivalent financial value of £6,720.
17. Were the organisation to receive the full amount requested, this would leave £448,273 remaining in the PTCF account (pending two further applications also seeking approval with a combined value of £47,820, this would leave £400,453)

Performance

18. The pilot project spans a period of nine months, within which are four evaluation milestones, providing regular updates to the Rural Programme Board, Children's Services and Adults' DMPT. The Full Business Plan has clearly set out measurable targets against each of the work areas listed above.
19. Review of the application's Full Business Case and Summary Assessment Form (see Appendix 1) was undertaken by the Rural Programme Manager and supported in principle by the Rural Programme Board and Head of DMPT.

Future direction

20. Both the County Council's DMPT and Health and Care Team recognise and support the value which this innovative approach could deliver for the island youth community of Hayling Island. Close monitoring of the programme will be employed to ensure the targets are met. The benefits for the youth of the island will also benefit HCC by continuing to survey what young people want and what services they would actively engage with, allowing us a deeper insight into what drives youth engagement in projects, and how to address known needs in this demographic.
21. Once the pilot is completed, ongoing running costs have been calculated at £10,000 per annum. The Hayling Island Volunteers are confident that planned local fund-raising by the volunteers and members of the youth forum, with the support of their Partners, will be able to continue the provision if the pilot project is deemed to be a success.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u> EMPR Report – Parish and Town Council Investment Fund.	<u>Date</u> 26/09/2018
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

The project is expected to support a known sector of the youth community in a defined area, and as such no negative impacts are anticipated.

Appendix 1.

Parish and Town Council Investment Fund 2019/20 Funding assessment form

Organisation name:	Hayling Island Hub
Project title:	Hayling Island Youth Hub
Project location:	Schools and Community Centres on Hayling Island
Application reference:	CG00019666
Total project cost:	£26,750
Amount requested:	£18,030
<i>Match funding – cash:</i>	
<i>Match funding - volunteer hours:</i>	(800 hours volunteer time pledged for the pilot) £6,720
<i>Match funding - in-kind:</i>	(PCC discretionary award) £2,000
Match funding – total value	£8,720
AMOUNT RECOMMENDED:	£18,030

Eligibility checklist	Yes/No
Is the applicant a Parish or Town Council, or a Local Community Group, directly benefitting the local community, with clear management structure within its constitution or suitable governance/terms of reference?	Yes
Does the project/activity deliver against the scheme priorities (to build community resilience and ease pressure on HCC Services)?	Yes
Does the application have support from the local community and Parish/Town Council?	Yes

Project summary
<p>The Hayling Island Hub run by Hayling Island Volunteers, a local community resident's group, have identified a need for the provision for children and young adults in the 11-16 age bracket, which is free of charge, easily accessible and meets the needs of this fast-changing demographic.</p> <p>Low level youth crime such as vandalism, antisocial behaviour and littering has been identified by youth workers and the Police and Crime Commissioners office as being simply driven by boredom and is something which the community are keen to address.</p> <p>The Hub would like to bring together a package of provision for the youth in the community, which based on a comprehensive survey of 247 individuals, they said they needed and would actively engage with. It is crucial that this provision has both fun, social and interactive elements, but is also educational and the chance for young people to build on their skills and knowledge. It is also believed it is vital that children not only shape the formation of the project but</p>

are instrumental in the running and ongoing operation of it, to ensure it remains fit for purpose and to encourage ownership.

Following the survey, the package of identified needs consists of the following, properly supported by contracted Youth Services provided by 'Y Services' (a registered youth charity and HCC's contracted supplier for Youth Services work); a Youth Forum, Youth Hub, Homework Hub, and detached youth work.

HCC – Officer feedback/comments (relevant Services)

Peter Stokes - Strategic Development Manager – Demand Management and Prevention

The benefits for the youth of the island will also benefit HCC first and foremost by continuing to survey what young people want and what services they would actively engage with allowing us a deeper insight into what drives youth engagement in projects and how to address known needs in this demographic. Hayling Island is a relatively isolated community which mirrors some of the challenges in other rural areas of Hampshire, for example the New Forest and this data will be valuable in enabling HCC to role out services in similar demographic areas.

HCC Children's' Services have long understood the challenges facing some children in their homes and the knock-on impact which this can have on educational attainment. The Homework Hub and Youth Hub will allow children space to express themselves, upskill and hopefully develop their ambitions and goals. Over time, it is anticipated that such opportunities will reduce reliance on HCC funded children's services and increase overall educational attainment.

This project has already demonstrated the eagerness of young adults on the island to engage with shaping their own provision and futures and with partnerships already built with local businesses will offer young people an opportunity to broaden their skillsets and enhance their CVs in areas previously not open to them e.g. events management.

Both Adult's Services and Children's Services departments believe that this application provides excellent value for money for the benefit which it will bring to all sections of the community with a long-term plan for sustainability beyond this funding application. The passion which local councillors have shown for changing the issues which they see in their communities will make for a great partnership with HCC departments and we fully support the application.

Officer comments and recommendation

Sam Jones – Rural Affairs Programme Manager

This project's Business Case presents a well-planned, targeted youth programme, focussing on a new way of working with the real involvement of the youth in a known youth provision target area for HCC.

The programme has been clearly set out with measurable targets against planned benchmarks. Regular monitoring is planned with updates to the PTC Fund team, Children's Services, and Adults H&C.

In light of the above, and the efforts made to source free community support, as match funding from the Police and Crime Commissioner and substantial pledged volunteer time I would recommend the organisation is awarded the requested £18,030.

Local Member comments

Cllr Lance Quantrill has been involved in the project since inception and has provided firm written support.

Appendix 2.

Supporting information received from other organisations involved or impacted in this project/initiative:

- Local primary and secondary schools
- Office of the Police and Crime Commissioner – providing ongoing monitoring of low-level youth crime, and a £2000 donation to the costs of the project.
- Community groups such as the local rotary club, men's shed and voluntary organisations.
- Citizens Advice bureau – free training, Budget planning and management
- Disability Charity – free training, Diversity and Inclusion training covering all protected characteristics
- Local events company – free events planning training to support the Youth Hub to fund raise for future years.
- Y services – HCCs contracted supplier for youth services work

Appendix 3.

Eligibility and criteria of the Parish and Town Council Investment Fund

To secure investment from the Fund, the local partnership should ensure:

- They include representatives from both the relevant PTC/s or CG and the relevant County Council service
- The scheme will deliver measurable results against the priorities of the Fund
- The scheme has a project or business plan along with any additional documentation deemed necessary by the County Council service involved. For example, safeguarding measures for schemes engaging social isolation, or design standards for rights of way projects. Templates and support will be provided as necessary
- Clearly defined roles and responsibilities for all members in the local partnership
- Clear demonstration that without support from the Fund the scheme would not be able to proceed at all or to the extent outlined in the application
- Applicants with significant funds in place or higher levels of reserves must demonstrate why investment from the Fund is needed
- It is recognised that applicants will have varying levels of resources and reserves, therefore some flexibility will be permitted in terms of the amount of match funding required. Schemes will be assessed upon the value and financial saving the scheme will create to the community and in support of County Council services
- If the scheme is ongoing, how it will remain sustainable after the initial investment has been made
- An effective monitoring and reporting process are in place, including a final review of the benefits of continuing and/or variability of wider roll out of the scheme to more communities

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Countryside and Rural Affairs
Date:	19 September 2019
Title:	Parish and Town Council Investment Fund: One4All – Application CG00019665
Report From:	Director of Culture, Communities and Business Services

Contact name: Lisa Wood/Robert Stead

Tel: 01962 832350

Email: lisa.wood@hants.gov.uk
robert.stead@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to seek approval for the Parish and Town Council Investment Fund (PTCF) application from Pavilion on the Park (the Eastleigh Youth and Community Trust) with the reference CG00019665, entitled 'One4All'. Detailed information regarding the application as presented to the Rural Programme Board is included in the Summary Assessment Form attached as Appendix 1.

Recommendation

2. It is recommended that the Executive Member for Countryside and Rural Affairs approves the PTCF award of £29,600 to Pavilion in the Park to support the application as referenced above.

Executive Summary

3. The PTC Fund aims to support local partnerships and provide pump priming investments to pilot new innovative ways of working. Successful applications will need to demonstrate how they build resilience within a local community and in response to the growing pressure on County Council services.
4. This project will be delivered by Pavilion on the Park, supported by the Adults' Health and Care Demand Management and Prevention Team (DMPT). The Pavilion on the Park opened in 2008 and is managed by Eastleigh Youth & Community Trust, a charity formed by Cllr Godfrey Olson in 1962. They manage a growing team of volunteers and are seeking to address a

demonstrable local need to expand the support it provides in keeping those struggling with issues of failing health, loneliness and social isolation, connected and active.

5. The volunteers at Pavilion on the Park have pledged to devote a total of 2800 hours time over the two year pilot project, which together with own funds committed of £2000, totals a strong £22,720 in match funding contribution, equivalent to 43% of the project cost.
6. This application joins together HCC, local health professionals and the local community. The outcomes will be invaluable to Adults Services in being able to measure the benefits and challenges of this type of collaborative working, which is likely to be at the forefront of future plans for social care provision.

Contextual information

7. The PTCF was established in November 2018 to support working partnerships with Parish and Town Councils, and local Community Groups. The aim of the fund is to provide pump priming investments to pilot new innovative ways of working, building resilience within a local community, and responding to the growing pressure on County Council services. Applications are fully assessed and approved by the partnering HCC Service, in this instance the Adults' Health and Care DMPT (DMPT), and against the fund criteria (see Appendix 3).
8. Pavilion on the Park have worked closely with the local GPs practices, and HCC, and identified that whilst there is a keenness to increase social prescribing in the community, there is a known lack of community resources to refer into in the Eastleigh area. This project aims to deliver programs which address these gaps, allow social services, GPs and other agencies to refer directly into them and provide a valuable and trusted resource for the local community.
9. NHS England have identified seven key factors which increase the likelihood of an individual needing social care or support living their day to day lives. Some schemes are available across Hampshire which often deal with one of the seven factors in isolation, One4All seeks to be a one stop shop where residents can receive support for any or all of their issues as required.
10. For example, Eastleigh wards have the highest rate of falls in over 65s of any area in Hampshire, one of the lowest levels of adult nutritional awareness, and a higher than average rate of loneliness and social isolation making it the perfect area to pilot this one-stop-shop project.
11. A Project Co-ordinator will work together with an expanding group of volunteers to deliver a series of activities, courses and workshops based on

needs highlighted by HCC and Health Partners, as outlined in their Full Business Plan.

12. The project has gained strong support from DMPT, and from the Rural and Parish and Town Council Programme Board, as per the statements submitted in the summary form in Appendix 1.
13. The project is well supported by County Councillor Daniel Clarke and County Councillor Wayne Irish as local members for North and South Eastleigh, both of whom have provided written support for the project.

Finance

14. The PTCF was established in November 2018 with an availability of £500,000. The fund can offer both Capital and Revenue targeted investments to support to locally led initiatives which meet the criteria of the fund, usually up to £30,000 (see Appendix 3).
15. The total award sought is £29,600 in revenue funding to cover management, equipment and volunteer training costs for the two-year pilot.
16. Match funding has been secured through a contribution of £2000 from Pavilion on the Park's own funds, together with extensive pledged volunteer support with an equivalent financial value of £20,720.
17. Were the organisation to receive the full amount requested, this would leave £436,703 remaining in the PTCF account (pending 2 further applications also seeking approval with a combined value of £36,250, this would leave £400,453)
18. The proposed fund award has been broken down into two stage payments, £18,000 payable at the outset, and £11,600 payable after the first-year evaluation deadline.

Performance

19. The pilot project spans a period of two-years, within which are four evaluation deadlines. The programme of work has been clearly set out with measurable targets against planned benchmarks. Ongoing monitoring is planned ensuring regular updates to the Rural Programme Board and Adults' DMPT. These evaluated benchmarks will inform the successful second stage payment, as described above.
20. Review of the application's Full Business Case and Summary Assessment Form (see Appendix 1) was undertaken by the Rural Programme Manager and supported in principle by the Rural Programme Board and Head of DMPT.

Future direction

21. Both the County Council's DMPT and Health and Care Team recognise and support the value which this innovative approach could deliver for the Eastleigh community and its wider catchment. Close monitoring of the programme will be employed to ensure the targets are met. The ongoing review of delivery will inform the viability of further rollout across Hampshire to benefit a larger number of residents.
22. The Adults' Health and Care Department are currently in the design phase of a county-wide 'Connector Project' which seeks to link users of services to local projects, groups and charities who may be able to meet their individual needs and grow these services where required. The Connector Project has identified potential gaps in service provision for those who would benefit from a membership of a Community Shed. This proposal creates an opportunity to implement and measure the benefits of a pilot project to fill such gaps, which has the potential to be rolled out to other areas.
23. The 'NHS 10 Year Plan (2019)' placed significant focus on social prescribing in the community. Pavilion in the Park aims to use this two year pilot to measure and demonstrate proven effectiveness to position themselves for associated future funding from the NHS and Clinical Commissioning Groups.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u> EMPR Report – Parish and Town Council Investment Fund.	<u>Date</u> 26/09/2018
Direct links to specific legislation or Government Directives	
<u>Title</u> NHS 10 Year Plan (2019)	<u>Date</u> 07/01/2019

Section 100 D - Local Government Act 1972 - background documents	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

The project is expected to support referred members of the community free of charge, but also remains available to all members of the community, maintaining access to important services, and as such no negative impacts are anticipated.

Appendix 1.

Parish and Town Council Investment Fund 2019/20 funding assessment form

Organisation name:	Pavilion in the Park (Eastleigh Youth and Community Trust)
Project title:	One 4All
Project location:	Eastleigh and Nightingale Estate
Application reference	CG00019665
Total project cost:	£52,320
Amount requested:	£29,600
<i>Match funding – cash:</i>	Own funds committed £2,000
<i>Match funding - volunteer hours:</i>	(2800 hours volunteer time pledged for the pilot) £20,720
<i>Match funding - in-kind:</i>	
Match funding – total value	£22,720
AMOUNT RECOMMENDED:	£29,600

Eligibility checklist	Yes/No
Is the applicant a Parish or Town Council, or a Local Community Group, directly benefitting the local community, with clear management structure within its constitution or suitable governance/terms of reference?	Yes
Does the project/activity deliver against the scheme priorities (to build community resilience and ease pressure on HCC Services)?	Yes
Does the application have support from the local community and Parish/Town Council?	Yes

Project summary
<p>NHS England have identified 7 key factors which increase the likelihood of an individual needing social care or support living their day to day lives. Whilst schemes are set up across Hampshire which often deal with one of the 7 factors in isolation, it is uncommon that an individual will have just one of these factors, and One4All seeks to be a one stop shop where residents can be referred for one health factor, but where all of their issues can be explored and addressed.</p> <p>Pavilion in the Park have worked closely with the local GPs practices, and HCC, and identified that whilst there is a keenness to increase social prescribing in the community, there is a lack of community resources to refer into. With this project we aim to deliver programs which address these gaps, allow social services, GPs and other agencies to refer directly into them and provide a valuable and trusted resource for the local community.</p>

Pavilion in the Park intend to encourage identified people to participate in age/circumstance related activities - away from their homes providing local social interaction - which we believe is important if support is to be sustainable and of most benefit.

To ensure consistency and compliance we will appoint a 10 hour a week project co-ordinator. The first task will be to recruit a team of volunteer 'neighbourhood champions' who live within our specified target area, and who will receive training to be sensitively active in both helping to identify and if necessary, approach those that could be supported by our project.

HCC – officer feedback/comments (relevant Services)

Peter Stokes - Strategic Development Manager – Demand Management and Prevention

Adults Services have for some time been aware of the specific health challenges facing the residents of Eastleigh, with higher than average rates of falls, poor nutrition and isolation. Whilst there are services available to tackle these issues, they often only touch on one aspect and require multiple visits to multiple locations which can deter residents from seeking support.

A one stop shop trial, as proposed in this application, will eliminate many of the time, location and transport barriers which prevent residents from addressing their health concerns which, it is hoped, will improve their overall health and allow them to live healthy independent lives for longer.

This application joins together HCC, local health professionals and the local community and will be invaluable to Adults Services in being able to measure the benefits and challenges of this type of collaborative working, which is likely to be at the forefront of future plans for social care provision.

With an enthusiastic team of passionate volunteers already in place and a clear plan to grow these numbers further, this project has the ability to save Adults Services and the NHS significant resources by providing services which would otherwise require paid members of staff, whilst ensuring local residents have the chance to decrease their sense of social isolation and increase their connectivity to the local community. I fully support the application and endorse the benefits which are envisaged within it.

Officer comments and recommendation

Sam Jones- Rural Affairs Programme Manager

The proposal outlined in the Business Case presents an opportunity to trial a two-year, community led programme focussed on improving the health and well-being of some of the most vulnerable residents in Hampshire.

The programme has been clearly set out with measurable targets against planned benchmarks, with regular monitoring planned with updates to the PTC

Fund team, and Adults H&C. I'm pleased to see and support the two-staged payment approach, with a benchmark trigger to continue funding after 15 months.

Considering the above, and the match funding pledged through volunteer time, I would recommend (pending Local Member support) the organisation is awarded the requested £29,600, over the two-stage approach of £18,000 and £11,600 respectively.

Local Member comments

The project is well supported by County Councillor Daniel Clarke and County Councillor Wayne Irish as local members for North and South Eastleigh, both of whom have provided written support for the project.

Appendix 2.

Supporting information received from other organisations involved or impacted in this project/initiative:

- One Community – subsidised transport
- Eastleigh GPs – Parkside Practice and St Andrews Surgery, referrals for Social Prescribing are already being collated.
- Primary Care Development (South West) NHS West Hampshire Clinical Commissioning Group, Omega House 112 Southampton Road, Eastleigh, Hampshire SO50 5PB

Appendix 3.

Eligibility and criteria of the Parish and Town Council Investment Fund

To secure investment from the Fund, the local partnership should ensure:

- They include representatives from both the relevant PTC/s or CG and the relevant County Council service
- The scheme will deliver measurable results against the priorities of the Fund
- The scheme has a project or business plan along with any additional documentation deemed necessary by the County Council service involved. For example, safeguarding measures for schemes engaging social isolation, or design standards for rights of way projects. Templates and support will be provided as necessary
- Clearly defined roles and responsibilities for all members in the local partnership
- Clear demonstration that without support from the Fund the scheme would not be able to proceed at all or to the extent outlined in the application
- Applicants with significant funds in place or higher levels of reserves must demonstrate why investment from the Fund is needed
- It is recognised that applicants will have varying levels of resources and reserves, therefore some flexibility will be permitted in terms of the amount of match funding required. Schemes will be assessed upon the value and financial saving the scheme will create to the community and in support of County Council services
- If the scheme is ongoing, how it will remain sustainable after the initial investment has been made
- An effective monitoring and reporting process are in place, including a final review of the benefits of continuing and/or variability of wider roll out of the scheme to more communities